



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

May 4, 2015

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors James Roberson, Mark Swan, Dustin Tripp, and Randy Young.

ABSENT: No one.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Administrative Services Director; Chris Hills, Planning Director; Jimmy Overton, Finance Officer; Fred Boone, Town Engineer; Keith Archambault, IT Administrator; Brian Bowman, Communications Director; Jason Brown, Senior Planner; Tina Cheek, Parks and Recreation Director; Megan Thornton, Recreation Program Supervisor; Richard Haynes, Police Lieutenant; Jennifer Currin, Senior Planner; Stephanie Carew, Accounting Technician; Donnell Jackson, Police Officer.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Young.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Roberson to adopt the agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM II. APPROVAL OF MINUTES

Nothing at this time.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Bike Month Proclamation

Mayor Killen proclaimed the month of May as Bike Month and encouraged attendance at the Psyched About Bikes event.

B. Employee Wellness Proclamation

Mayor Killen proclaimed May 15, 2015 as Employee Wellness Day for the Town of Knightdale.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

Nothing at this time.

ITEM V. CONSENT AGENDA

A. Fee Schedule Amendment for Hotel TIF

Adopt the amended FY2016 Fee Schedule as presented.

B. Glenmere Street Names

RES #15-05-04-001

Adopt Resolution #15-05-04-001, Street Name Approval for Glenmere Subdivision.

C. Budget Amendment 2015 07

Adopt Budget Amendment 2015 07.

**...Motion by Mayor Pro Tem Chalk to adopt the consent agenda.
Motion seconded by Councilor Tripp and carried unanimously.**

ITEM VI. LAND USE REVIEW BOARD REPORTS

Nothing at this time.

ITEM VII. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces

that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

ZTA-1-15 – Quarterly Text Amendment

Public hearing opened at 7:06 p.m.

Senior Planner Jason Brown presented the quarterly update text amendment.

No one approached.

...Motion by Councilor Young to close the public hearing at 7:15 p.m. and refer ZTA-1-15 to the May 11, 2015 Land Use Review Board meeting. Motion seconded by Councilor Tripp and carried unanimously.

ITEM VIII. SET PUBLIC HEARINGS

Nothing at this time.

ITEM IX. TOWN ATTORNEY

Nothing at this time.

ITEM X. OLD BUSINESS

ZMA-2-15 – First Avenue Parcels

ORD #15-05-04-001

Senior Planner Jason Brown presented a zoning map amendment from the Town of Knightdale to rezone approximately 5.84 acres located along First Avenue adjacent to Knightdale Station Park from Open Space Preserve (OSP) & Residential Mixed Use (RMX) to Neighborhood Mixed-Use (NMX), including a portion of Knightdale Station Run Public Right-of-Way approximately 930 feet west from the intersection with First Avenue. Mr. Brown answered questions from Council and recommended that Council adopt the statement of plan consistency and reasonableness of action, approve ZMA-2-15, and adopt ORD #15-05-04-001.

...Motion by Councilor Young to adopt the statement of plan consistency and reasonableness of action, approve ZMA-2-15, and adopt Ordinance #15-05-04-001. Motion seconded by Councilor Tripp and carried unanimously.

ITEM XI. NEW BUSINESS

Parkside Commons Resurfacing Bid Results

Town Engineer Fred Boone presented the bid results for the Parkside Commons Resurfacing project. Mr. Boone answered questions from Council and recommended that Council authorize the Town Manager to enter into an agreement with Barnhill for Parkside Commons Resurfacing with the authority to approve change orders within 10% of price.

...Motion by Councilor Tripp to authorize the Town Manager to enter into an agreement with Barnhill for Parkside Commons Resurfacing with the 10% contingency. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM XII. OTHER BUSINESS
Nothing at this time.

ITEM XIII. COMMITTEE REPORTS

A. Planning and Engineering
No report.

B. Budget
Mayor Pro Tem Chalk noted a potential need for \$280,000 from fund balance to balance the budget. In addition, nonprofit presentations will take place prior to the next council meeting at 5:30 pm.

C. Public Safety
No report.

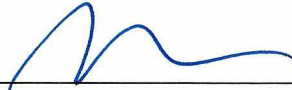
D. Nominating
No report.

E. Liaison Reports
No report.

ITEM XIV. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS
Nothing at this time.

ITEM XV. ADJOURNMENT

...Motion by Councilor Tripp to adjourn at 7:39 p.m. Motion seconded by Councilor Young and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts